

HUMBER BRIDGE BOARD

GENERAL PURPOSES AND STAFFING COMMITTEE

22nd December, 2009

PRESENT:-

Councillors S. Chaytor, P. Davison, D.W. Gemmell, A. Ibson, and K. Vickers.

IN ATTENDANCE:-

Mr. P. Hill (General Manager and Bridgemaster), and Miss L. Ellis (Legal and Democratic Services, Hull City Council).

APOLOGIES:-

Councillors M. Bristow, I. Fleetwood, M. Glew, and A. Williams.

Minute No.	Report No.	Business
3989		APPOINTMENT OF CHAIRMAN – Agreed – That Councillor Gemmell be appointed Chairman of this Committee until the Annual General Meeting in June 2010.
3990		APPOINTMENT OF DEPUTY-CHAIRMAN – Agreed – That Councillor Vickers be appointed Deputy-Chairman of this Committee until the Annual General Meeting in June 2010.
3991		DECLARATIONS OF INTEREST – No declarations of interest were made in respect of the items that follow below.
3992		MINUTES – Agreed – That the minutes of the meeting held on 8 th May, 2009, having been printed and circulated, be taken as read and correctly recorded and be signed by the Chairman.
3993	33	<p>POLICIES AND PROCEDURES – The General Manager and Bridgemaster submitted a report which sought the views of the Committee on the implementation of a number of new or improved personnel policies and procedures, in relation to the staff of the Bridge Board. Documents presented were, as follows:-</p> <ul style="list-style-type: none"> ▪ Sickness Absence Policy and Procedure

Minute No.	Report No.	Business
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- Flow Chart – Managing Sickness Absence Policy
- Capability Policy and Procedure
- Flow Chart – Managing Capability Policy
- Grievance Policy and Procedure

The Committee reviewed the above documents and made minor changes to certain wording. It was noted that consultation has been carried out with employee representatives.

Agreed – That the Committee commends to the Bridge Board implementation of

- (i) the policy and procedure in respect of grievances, as amended;
- (ii) the policy and procedure in respect of capability, and
- (iii) the modifications to the current sickness policy and procedure, following its review.

3994	34	<p>PROPOSED NEW BRIDGE BOARD WEBSITE – The General Manager and Bridgemaster demonstrated the draft new front webpage. He referred to previous comments from Board members about the existing interface being cluttered and reported on the proposed design to try to simplify the interface. It was hoped to have the revised site ready by summer 2010 and to present the finished version to the Board at the Annual General Meeting in June 2010 with a view to going live immediately after.</p> <p>The members reviewed the draft webpage and made suggestions with regard to fine tuning the pull down menus.</p> <p>Agreed – That</p> <ol style="list-style-type: none"> (a) the new webpage be commended to the Board and the members be given sight of the work in progress at the next Board meeting in February 2010, and (b) subject to the Board's approval in February, it be
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Minute No.	Report No.	Business
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recommended that the General Manager and Bridgemaster be authorised to proceed as discussed above, within his approved levels of expenditure, with a view to implementation by summer 2010.

22.12.09

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