



# Humber Bridge Board

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Date: Thursday, 19 September  
2019

**Dear Sir/Madam,**

## **Humber Bridge Board**

The next meeting of the **Humber Bridge Board** will be held at **09:30** on **Friday, 27 September 2019** in **Humber Bridge Board Administration Building**.

The Agenda for the meeting is attached and reports are enclosed where relevant.

Please Note: It is likely that the public, (including the Press) will be excluded from the meeting during discussions of exempt items since they involve the possible disclosure of exempt information as described in the provisions of the Board's standing orders.

Yours faithfully,



**Louise Hawkins**  
Democratic Services Officer  
on behalf of the Clerk to the Board

## Humber Bridge Board

To: **Directors of Humber Bridge Board:** *(e-mailed unless otherwise stated)*

Councillor Sean Chaytor, Hull City Council *(hard copy)*  
Councillor Gary McMaster, East Riding of Yorkshire Council *(hard copy)*  
Councillor Richard Hannigan, North Lincolnshire Council  
Councillor Stan Shreeve, North East Lincolnshire Council  
Lord C Haskins, Humber LEP *(hard copy)*  
Mr Peter Drennon, Humber LEP

**Deputy Directors of the Humber Bridge Board:** *(e-mailed unless otherwise stated)*

Councillor Stephen Brady, Hull City Council  
Councillor Chris Matthews, East Riding of Yorkshire Council  
Councillor Rob Waltham, North Lincolnshire Council  
Councillor Stewart Swinburn, North East Lincolnshire Council  
Mr Kishor Tailor, Chief Executive Humber LEP  
Mr Richard Kendall, Humber LEP

**Officers:** *(e-mailed unless otherwise stated)*

Kevin Moore, Chief Executive, Humber Bridge Board  
Andrew Arundel, Head of Infrastructure, Humber Bridge Board  
Fay Baker, Head of Operations  
Andy Dalby, Head of Finance and Commercial  
Sharon Phillippi, HR Manager  
Stephen Turner, Solicitor, Hull City Council *(hard copy)*  
Louise Hawkins, Democratic Services Officer, Hull City Council *(hard copy (x3))*

**For Information:** *(e-mailed unless otherwise stated)*

Matt Jukes, Chief Executive, Hull City Council  
Caroline Lacey, Chief Executive, East Riding of Yorkshire Council  
Denise Hyde, Chief Executive, North Lincolnshire Council  
Rob Walsh, Chief Executive, North East Lincolnshire Council  
Di Baxter, PA to the Chief Executive, Humber Bridge Board

## Humber Bridge Board

### AGENDA

09:30 on Friday, 27 September 2019

Humber Bridge Board Administration Building

### A G E N D A

#### PROCEDURAL ITEMS

**1 Apologies**

To receive apologies for those Members who are unable to attend the meeting.

**2 Declarations of Interest**

To remind Directors of the need to record the existence and nature of and personal and prejudicial interest in items on the agenda in accordance with the Director Code of Conduct as set out in Schedule 2 to the Board's Standing Orders.

**3 Minutes of the Meeting held on 26 July 2019**

**5 - 12**

To approve the minutes as a true and correct record.

#### NON-EXEMPT ITEMS

**4 Annual Governance Statement Report**

**13 - 22**

To approve the Annual Governance Statement.

**5 Interim External Auditor's Report**

Report to follow.

**6 Finance**

**23 - 32**

To provide the Directors with the monthly traffic volume and toll income information.

**7 Health and Safety**

**33 - 40**

To receive an update on health and safety at the Bridge Board.

**8 Internal Audit Annual Report 18-19**

**41 - 46**

To provide the Board with the findings of the internal audit process.

- |           |  |                |
|-----------|--|----------------|
| <b>9</b>  | <b>ICT Policy</b><br>To approve the amended policy.  | <b>47 - 58</b> |
| <b>10</b> | <b>CCTV Policy</b><br>To approve the amended policy.   | <b>59 - 74</b> |
| <b>11</b> | <b>Safety Barrier on the Bridge – Feasibility Study</b><br>To consider the first stage of a feasibility study and to determine the Board's next steps. | <b>75 - 98</b> |
| <b>12</b> | <b>Items to be Raised at the Next Meeting (Non Exempt)</b><br>To raise any matters of non-exempt business.   |                |
| <b>13</b> | <b>Exclusion of the Press and Public</b><br>To consider the exclusion of the press and public for the items listed as exempt.                          |                |

#### **EXEMPT ITEMS**

- |           |   |                      |
|-----------|---|----------------------|
| <b>14</b> | <b>Engineering and Infrastructure Update</b><br>To provide an update and to receive the Minutes from the Capital Projects Board.                | <b>99 - 106</b>      |
| <b>15</b> | <b>Review of Toll System</b><br>To provide the Board with a current position statement on the current toll system and options for improvements. | <b>107 -<br/>110</b> |
| <b>16</b> | <b>Wykeland Update</b><br>To provide an update on the current position in relation to the equalisation agreement.                               |                      |
| <b>17</b> | <b>MS3 Wayleave</b><br>To consider the approval of a wayleave.  | <b>111 -<br/>136</b> |
| <b>18</b> | <b>Items to be raised at the Next Meeting (Exempt)</b><br>To raise any matters of exempt business.  |                      |