

[Humber Bridge Toll Website - Sign In](#)

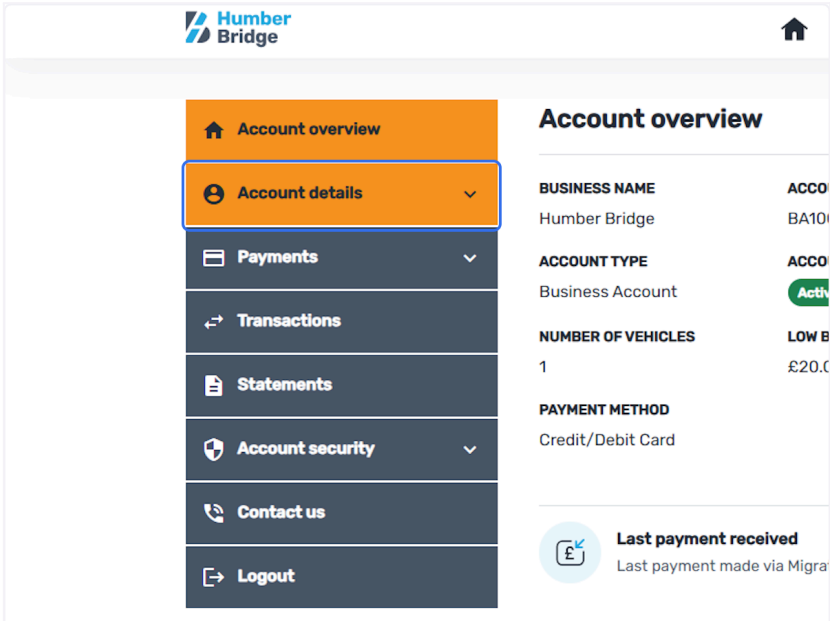
Please note;

Bulk uploading of vehicles can only be done on a **Business Account**.

The template is provided using Microsoft Excel.

Please ensure you are entering the correct vehicle category when uploading.

1. Click on account details.



Humber Bridge

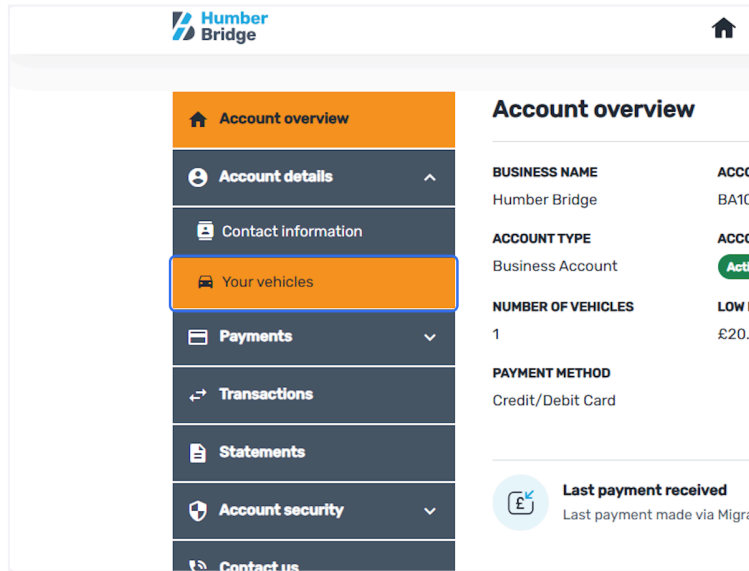
Account overview

- Account overview
- Account details**
- Payments
- Transactions
- Statements
- Account security
- Contact us
- Logout

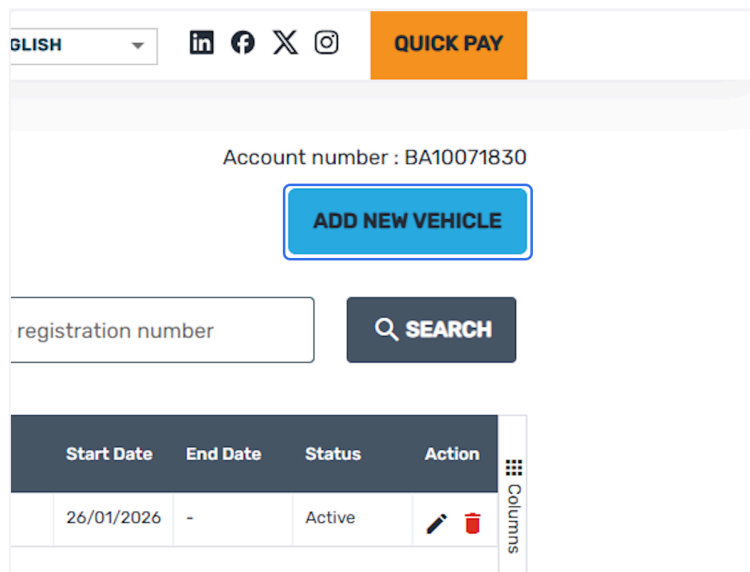
BUSINESS NAME	ACCO
Humber Bridge	BA101
ACCOUNT TYPE	ACCO
Business Account	Active
NUMBER OF VEHICLES	LOW B
1	£20.0
PAYMENT METHOD	
Credit/Debit Card	

Last payment received
Last payment made via Migra

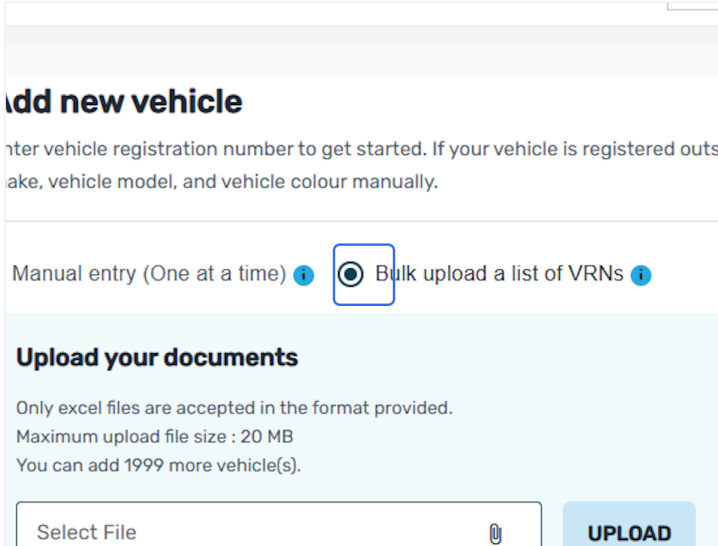
2. Click on Your vehicles



3. Click on ADD NEW VEHICLE



4. Select Bulk upload a list of VRNs



Add new vehicle

Enter vehicle registration number to get started. If your vehicle is registered outside the UK, you can enter make, vehicle model, and vehicle colour manually.

Manual entry (One at a time) **Bulk upload a list of VRNs**

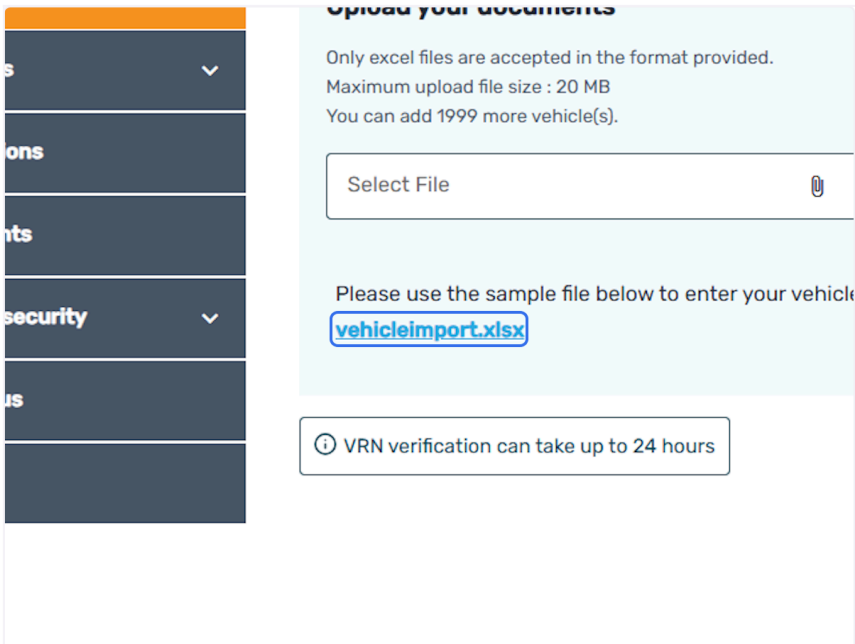
Upload your documents

Only excel files are accepted in the format provided.
Maximum upload file size : 20 MB
You can add 1999 more vehicle(s).

Select File

5. Please use the template provided, and follow the included instruction.

Click on vehicleimport.xlsx



Upload your documents

Only excel files are accepted in the format provided.
Maximum upload file size : 20 MB
You can add 1999 more vehicle(s).

Select File

Please use the sample file below to enter your vehicle
[vehicleimport.xlsx](#)

Bulk uploading vehicles to a business account

6. The template Excel sheet has instructions on the first tab labelled instructions

Vehicle Upload Instructions
Please follow these guidelines carefully to ensure a successful bulk upload:
You will need to add your vehicle registration details on the second tab named "Vehicle Import"

File Format
Only .xls and .xlsx files are supported.
Use the provided Excel file itself to enter and upload data; do not create a new file manually, as custom files may not be compatible with the bulk upload process.

Sheet Structure
The Excel file must contain three tabs:
Instructions – Do not modify this tab.
VehicleImport – Add your vehicle data here.
DataList – Do not edit this tab. Any changes will result in bulk upload failure.
Do not rename, delete, reorder, or add new tabs, as this will cause the bulk upload to fail

Column and rows structure
Do not add or remove columns, edit column headers, or change the order of the provided columns; data must be entered exactly as per the current column structure. Also please enter data in continuous rows without leaving empty rows in between, and ensure all mandatory fields are filled

Mandatory Fields
Vehicle Registration Number
Country – Must be selected from the dropdown.
Vehicle Type – Must be selected from the dropdown.

Instructions for End Date Entry
This sample Excel file has the End Date column pre-formatted as a date type to ensure correct data import. Please do not change the format of the date column.
When entering a date:
* Prefer using the calendar popup by double-clicking the cell (if available).
* If entering manually, follow the date format based on your system locale. (Refer below sample for active date format)
⚠ If you change the format from Date to General, you must enter the date in the format: dd/MM/yyyy (e.g., 31/12/2025)
Incorrect formats may lead to import errors
End Date is an optional column; if provided, it must be a future date, and the vehicle will remain active only until that date.

Vehicle Count
You can only add vehicles up to the limit available for your account. The maximum allowed count will be displayed on the bulk upload screen.

EXAMPLE ONLY - you will need to enter your vehicles on the second tab "Vehicle Import"



Vehicle Registration Number	Country	Vehicle Type	End Date (Optional)
MV00023	United Kingdom	3 axle or more, over 7.5 tonnes	
AAA00028	United Kingdom	Cars, small vans and caravans	
MV00029	Canada	Cars, small vans and caravans	31/12/2026
MV000301	United Kingdom	3.5 tonnes, mini bus, bus, coaches, agricultural	31/12/2026

Instructions VehicleImport DataList +

7. The second tab, labelled VehicleImport is where you enter your vehicle registrations. Please see example of the correct format below.


Vehicle Registration Number	Country	Vehicle Type	End Date (Optional)
ABC123	United Kingdom	Cars, small vans and caravans	
ABC124	United Kingdom	Cars, small vans and caravans	
ABC125	United Kingdom	Cars, small vans and caravans	
ABC126	United Kingdom	3 axle or more, over 7.5 tonnes	
ABC127	United Kingdom	3 axle or more, over 7.5 tonnes	
ABC128	United Kingdom	3 axle or more, over 7.5 tonnes	

8. Once you have completed the spreadsheet, please save it then upload.

(One at a time)  Bulk upload a list of VRNs 

ur documents

s are accepted in the format provided.
oad file size : 20 MB
999 more vehicle(s).


 **UPLOAD**

the sample file below to enter your vehicle details and save the completed fil
port.xlsx


ation can take up to 24 hours

9. VRN verification can take up to 24 hours

Only excel files are accepted in the format provided.
Maximum upload file size : 20 MB
You can add 1999 more vehicle(s).

Humber Bridge Vehicle.xlsx  **UPLOAD**

Please use the sample file below to enter your vehicle details and save th
vehicleimport.xlsx

 VRN verification can take up to 24 hours

10. In the event of a failure on the Excel sheet.

As an example, there is 1 vehicle(s) that failed to be added. Review the failure reason for each vehicle with a 'Failed' status in the grid, or by exporting an Excel/CSV/PDF file. Once rectified, you will be able to try again.

Only excel files are accepted in the format provided.
Maximum upload file size : 20 MB
You can add 1999 more vehicle(s).

Select File

Please use the sample file below to enter your vehicle details and save the completed file for upload.
[vehicleimport.xlsx](#)

VRN verification can take up to 24 hours

Review imported vehicles

Note : There are 1 vehicle(s) that failed to be added. Review the failure reason for each vehicle with a 'Failed' status in the grid, or by exporting an Excel/CSV/PDF file. Please make necessary changes in the original Excel file and upload it again (exported files used for review cannot be uploaded). If you'd like to proceed with the successfully added vehicles, click 'ADD SUCCESSFUL VEHICLES'.

Vehicle Registra...	Country	Vehicle Type	Start Date	End Date	Status	Failure Reason
ABC123	United Kingdom	Cars, small vans a...	26/01/2026	-	Failed	Active vehicle regi...
ABC124	United Kingdom	Cars, small vans a...	26/01/2026	-	Successful	-
ABC125	United Kingdom	Cars, small vans a...	26/01/2026	-	Successful	-
ABC126	United Kingdom	3 axle or more, ov...	26/01/2026	-	Successful	-
ABC127	United Kingdom	3 axle or more, ov...	26/01/2026	-	Successful	-

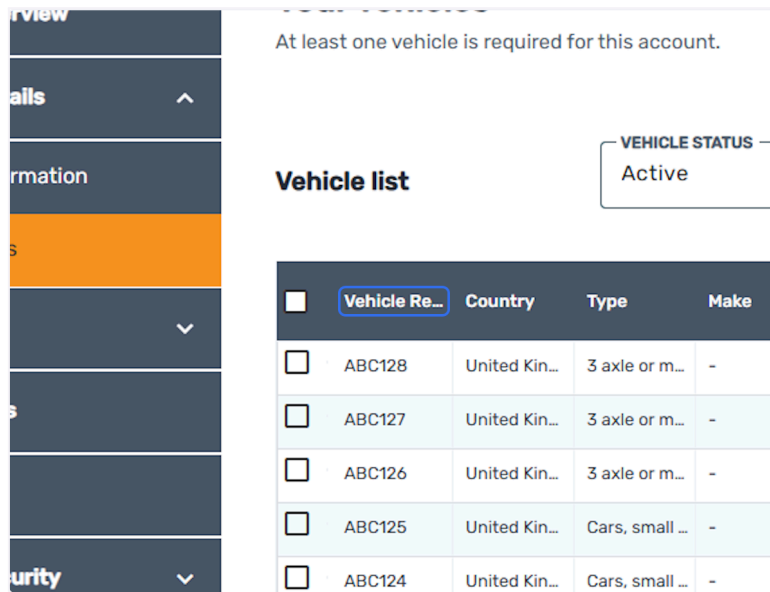
Goto Page: → Page Size: 5 1 to 5 of 6 Page 1 of 2

11. Click on ADD SUCCESSFUL VEHICLES, and the ones that are correct will be uploaded

Successful	-
Successful	-

Size: 5 1 to 5 of 6 Page 1 of 2

12. The vehicles will then show in 'your vehicles'



At least one vehicle is required for this account.

Vehicle list VEHICLE STATUS: Active

<input type="checkbox"/>	Vehicle Re...	Country	Type	Make
<input type="checkbox"/>	ABC128	United Kin...	3 axle or m...	-
<input type="checkbox"/>	ABC127	United Kin...	3 axle or m...	-
<input type="checkbox"/>	ABC126	United Kin...	3 axle or m...	-
<input type="checkbox"/>	ABC125	United Kin...	Cars, small ...	-
<input type="checkbox"/>	ABC124	United Kin...	Cars, small ...	-